



## Peace River Area Monitoring Program (PRAMP) Committee

### Board of Directors Meeting

August 18, 2016  
1:00 pm to 3:00 pm  
Tele-conference

### Meeting Notes

#### Attendees:

Name	Sector Group	Organization
Doug Dallyn, <i>Co-Chair</i>	Public	
Reid Glenn	Public	
Garrett Tomlinson, <i>Secretary/Treasurer</i>	Public	Northern Sunrise County
Mark Roberts	Public	MD of Smoky River
Adèle Parker	Public	Town of Falher
Bob Myrick	GOA	AEP
Kayedon Wilcox	GOA	AEP
Krista Park	GOA	AHS
Allison Fisher	Industry	Shell
Anthony Traverse	Industry	Baytex
Les Riewe	Industry	Tervita
Blair Fortin	Industry	Tervita
David Hill, <i>Co-Chair</i>	Industry	Operators Committee
Karla Reesor		Moving Forward (facilitator)
Brenda Barber		Otago Consulting
Shawn Miner		Maxxam Analytics
Tom Bourque		Maxxam Analytics
Trina Whitsitt		Maxxam Analytics
Cheri Sinclair		Maxxam Analytics

***These notes are provided as a summary of discussions of the PRAMP Committee. The views and ideas noted do not necessarily reflect the perspective of each Committee member. Decisions are taken by consensus.***

#### 1. Review Agenda

Welcome by David Hill, Co-Chair. Review of the Agenda. Accept as provided.

#### 2. Approve PRAMP Committee Meeting Notes from July 14, 2016

Nothing to change. Accept as tabled.

### 3. Recent Air Monitoring Data

#### Dashboard from Maxxam

- Dashboard was provided to the Committee just prior to the meeting
- The intent of the dashboard is to provide information that is more accessible and easier to follow
- 1-2 pages for each station
- all QA/QC data – zero corrections have been done as per AMD
- all of the information is in the other reports
- review provided by Tom Bourque from Maxxam

#### PRAMP Reno

- no exceedances in July
- operational time was above 90%
- small issue on July 20, lost 35 hours of data
- canister system is installed and ready to go
- minor power failure on July 8, lost 1 hour
- high TRS number, high enough to cause an odour, might be caused by a small dugout nearby

ACTION ITEM: Anthony and Maxxam will look into possible causes of the high TRS numbers at Reno in July

#### 842b

- a lightening strike on June 30 took the station offline
- missed 155 hours of data
- 73 – 79% operational time depending on the equipment
- no exceedances and no high readings
- lost some data on the THC since it was harder to get the analyzer up and running

#### 986b

- all up time requirements were met with the exception of the THC analyzer which was not working properly but was not discovered for some time.
- manually measuring the flow from the back of the analyzer to prevent the issue from reoccurring

#### Suggestions:

- Committee members like the format – easy to read
- note that it is hourly data for the graphs
- indicate no AAQO for certain pollutants
- one concern about showing an hourly average and comparing it to a maximum – need to be clear that the maximum is not necessarily the maximum in that hour – 1 hour is used because that is what is used for Alberta guidelines
- instantaneous maximum is also available on monthly report
- charts show the maximum 1 hour reading in the month, and the maximum 24 hour reading for the month
- PRAMP looking at spikes since even very short term elevations can have impacts on people
- Committee agreed to have Maxxam join the beginning of each meeting

- Committee will now own the dashboard reports; once the report has been approved by the Committee it will be put on SiteAnalyst

ACTION ITEM: Committee members are asked to provide any further feedback to Maxxam on the new dashboard.

- Shell APEA approvals need to be changed prior to the Shell PRC station being transferred to PRAMP, has to wait until funding so it is on hold for now.

ACTION ITEM: Allison will provide the data on the Shell Site to the Committee.

THC and Complaints figures

- report provided from Kayedon's department at AEP
- no comments

Residents' Emission Summary

- provided for information only to the Committee
- no comments

#### 4. PRAMP Annual Report

- have received the latest login instructions of the Annual Report.
- Mark – report mentions Reno station, THC and NMHC – says twice that elevated THC was due to brush burning
- Maxxam annual report says that station was returned to service in December and canister event on December 29 – should be noted in the report that there was a canister event after the station was started up again. Mark will send a note to Mike.
- some language on the graphs does not fully reflect the situations – i.e. when it says the readings are “average” it may not help the reader understand that the station is in the middle of a rural area, not in the middle of a large urban centre
- would like to have more information on the comparison charts – would be helpful to have more information on the locations, more descriptive than road locations

ACTION ITEM: Committee asked to review and make comments to Mike (cc Karla) by September 1, 2016. If it is easier to have a telephone conversation with Mike, that is also an option; with the intention of having the report finalized and approved at the next meeting.

#### 5. Funding Update from AEP

- Bob Myrick is still working on the AEP Contract with PRAMP
- AEP will only fund work that will be done moving forward (cannot be retroactive) from when the contract is signed,
- because it is sole sourced a review takes six weeks and needs to be approved by the Deputy Minister so Bob has proposed a new contract for October 1 – March 31.
- the total request for the new proposed contract will be for \$387,400 and will be related to:
  - 4 monitoring stations
  - passive monitoring
  - canister monitoring

- administration
- reporting
- funding does not include items related to communication and outreach (website, community event, newsletter) nor does it include the fifth monitoring station or non-technical items.
- monitoring and non-monitoring items have been separated out for PRAMP, WBEA and LICA
- AEP is in the process of taking the community relations part of the budget out of the monitoring plan and shifting it to a different budget (Knowledge, Translation, Communication and Outreach Support)
- Issue – funding is only for half of the year from AEP, if PRAMP is to be reimbursed for the first half of the year, then it would need to be from another source
- Recommend pushing for some decision or options on how to be funded for the first half of the year
- Issue – how to get funding for Outreach – AEP working on getting approval for funding from another source
  - Need some more details on the outreach activities

**ACTION ITEM:** Karla will prepare a more detailed plan for the Outreach budget, noting that the recommendation from the AER inquiry included providing more information in a timely way to the community. Karla will work with Allison, Brenda and the Executive Committee to prepare a budget and provide it to Bob by August 26.

- It was noted that the contracting process prevents the GOA from paying funds for work performed in the past
- The PRAMP will need to look for creative options to access funds for April 1 to September 20, 2016. It might be an option to consider having the companies not pay into the OSM fund for the first half of next year.
- the ISC and AEP are looking for a meeting date
- confirm defer hiring technical program manager and community event until funding is confirmed. Further review at September meeting

## **6. Round Table Updates**

- meeting notes from the Joint Meeting of the Component Advisory Committee held on July 28, 2016 were shared with the Committee
- support for Airsheds within GOA is mixed; the environment within AEP is quite dynamic and its not clear how things may change over the next year
- camera at 986 trailer; has it been helpful? Baytex is thinking about putting another camera at Reno again

## **7. Next Meeting Dates**

- September 22 1:00 – 3:00
- October 17 1:00 – 3:00

## **8. Adjourned**

Meeting adjourned at 2:45 pm

## ACTION ITEM LOG

Action Item Number	Action Item Description	Status
<b>New Action Items</b>		
2016-08-01	<b>Anthony and Maxxam</b> will look into possible causes of the high TRS numbers at Reno in July	<b>NEW</b>
2016-08-02	<b>Committee members</b> are asked to provide any further feedback to Maxxam on the new dashboard	<b>NEW</b>
2016-08-03	<b>Allison</b> will provide the data on the Shell Site to the Committee	<b>NEW</b>
2016-08-04	<b>Committee members</b> are asked to review and make comments on the Annual Report to Mike (cc Karla) by September 1, 2016.	<b>NEW</b>
2016-08-05	<b>Karla</b> will work with <b>Brenda, Allison</b> and <b>the Executive Committee</b> to prepare a detailed plan for the Outreach budget and provide it to Bob by August 26.	<b>NEW</b>
<b>Ongoing Action Items</b>		
2016-06-07	<b>Mike, Anthony</b> and <b>Allison</b> to explore siting study options for potential new station using annual report and STI Report.	
2016-04-03	The Industry <b>AQWG</b> will review the AMD, make inquiries to AEP or AEMERA as needed and prepare a response to AEMERA for the one remaining audit finding.	
2016-01-01	<b>Mike</b> will look into how the AER complaint information can be shared with industry and others on the PRAMP Committee in a timely way.	
2016-05-07	<b>Allison</b> and <b>Mike</b> will determine how the Shell PRC network can be tied into the PRAMP program, including sharing the real-time data and approach for any EPEA-related changes.	
2016-06-01	<b>Anthony</b> will determine if the January canister results from the Reno station can be shared with the PRAMP Committee. He will also confirm the date of the last quarterly report for the Reno station.	
<b>Parked Action Items</b>		
2016-01-05	The <b>AQWG</b> will work with <b>AEMERA</b> to implement the sampling program and to address the question of whether the background is different at the three monitoring stations. <i>(To be addressed in 2017 following the completion of the background sampling program)</i>	
<b>Completed Action Items</b>		
2016-07-01	<b>Brenda</b> will follow up with the members to get membership forms that are outstanding.	
2016-07-02	<b>Doug</b> will provide an email with more information on air monitoring issues, including daily spikes at station 842b and SiteAnalyst issues to <b>Anthony</b> who will follow up with Maxxam..	
2016-07-03	<b>Karla</b> will talk to <b>Bob Myrick</b> to find out the timelines and process for completing and filing the Air Monitoring Plan, to request the background data and to ask about the status of a contract and funding.	

<b>2016-07-04</b>	<b>All are asked to provide any final comments on the PRAMP Annual Report to Mike and Karla by July 19, or to let them know that you need more time.</b>	
<b>2016-07-05</b>	The hiring committee will determine a fixed rate and determine a travel and expense schedule for the Technical Program Manager.	
<b>2016-03-05</b>	<b>Mike</b> will look into the monitoring that has been done and provide an update to the Woodland Cree and the PRAMP Committee.	
<b>Actions no longer needed</b>		