



Peace River Area Monitoring Program (PRAMP) Committee

June 9, 2016

1:00pm to 3:00pm

By teleconference

Meeting Notes

Attendees:

Name	Sector Group	Organization
Doug Dallyn	Public	
Mark Roberts	Public/Municipal	MD of Smoky River
Reid Glenn	Public	
Garrett Tomlinson	Municipal	Northern Sunrise County
Adèle Parker	Municipal	Town of Falher
Bob Myrick	GOA	AEMERA
Lindsay Smith-Munoz	GOA	Alberta Health
Mike Zelensky	GOA	Alberta Energy Regulator
Anthony Traverse	Industry	Baytex
Blair Fortin	Industry	Tervita
Les Riewe	Industry	Tervita
Karla Reesor		Moving Forward (facilitator)

These notes are provided as a summary of discussions of the PRAMP Committee. The views and ideas noted do not necessarily reflect the perspective of each Committee member. Decisions are taken by consensus.

1. Review Agenda

- Participants confirmed the agenda and invited updates on Action Items at the beginning of the meeting.
- Update on Reno production and air monitoring:
 - Maxxam is working toward having the air monitoring trailer re-installed in the previous location in Reno during the next week. Baytex is intending to pay the interim costs of the trailer until costs can be paid directly by the PRAMP Committee. Baytex will seek reimbursement from the PRAMP Committee for the interim costs.
 - Baytex is getting ready to re-start production in the Reno area over the next week, and anticipate being at full capacity at the beginning of July.

Action – Anthony will determine if the January canister results from the Reno station can be shared with the PRAMP Committee. He will also confirm the date of the last quarterly report for the Reno station.

- Update from AEMERA:
 - AEMERA is moving back into Alberta Environment and Parks on June 30, 2016.
 - Bob Myrick will continue to be involved in the PRAMP Committee from the oil sands perspective.
 - Contract discussions should begin as soon as possible.
- Update on forming the not-for-profit society:
 - The documents have been filed with Alberta Registry.
 - A decision is anticipated by mid-July or earlier. The Board of Directors and Officers can be identified prior to receiving approval from Alberta Registry, and the banking will be set up when the society is approved.

Action – Karla will inform the Industry Steering Committee that there may be a need for the PRAMP Committee to seek an independent legal review of the contract with AEMERA/AEP. Funds would be needed for the legal review.

2. Approve Meeting Notes

- Participants approved the revised meeting notes from May 12, 2016.

3. Recent Air Monitoring Data

- The group reviewed the updated information on THC levels and complaints for April 2016.
- A canister was triggered on June 7, 2016 at 10:25pm at Three Creeks 986b.
- Tervita indicated that they did not have any operations out of the ordinary during that time period.
- A question was raised about how industry could respond to canisters being triggered with any information on what might have caused the canister event. It was agreed that the proposed Program Manager would be the appropriate person to coordinate tracking the canister events and to seek information about possible sources from companies.

Action – The industry AQWG will look into an approach to keep the Committee informed about investigations into possible sources for canister events until a Program Coordinator is hired.

4. PRAMP Annual Review

- PRAMP Committee comments were provided to Matrix Solutions. The next version of the report should be available during the week of June 13 and will be provided to the PRAMP Committee prior to the Committee meeting on June 20.

5. Considerations for joining the Alberta Airsheds Council

- The Alberta Airsheds Council (AAC) is a forum to identify and advocate for the common interests of the nine established Airsheds in Alberta. The Council also facilitates communication and cooperation between Airsheds, and between Airsheds and stakeholders.
- It was noted that the benefits of the PRAMP Committee joining the AAC include the following:
 - Opportunities to learn from and with the Airsheds.
 - The option to participate on a Technical Committee to improve air monitoring approaches and learn about technical developments.
 - Positioning the PRAMP Committee in line with the Airsheds from the perspective of funding and status in the Province.
- The Committee agreed it would be beneficial to seek membership in the AAC.

Action – Karla will contact the AAC to pursue membership for the PRAMP Committee.

6. Planning for the June 20 meeting in Peace River and the Tervita tour

- Participants reviewed the proposed Agendas for a Members' Meeting and a Board of Directors meeting on June 20. Time will be added to review the PRAMP Annual Report at the Board of Directors meeting.
- All are asked to consider the roles that they are able to fill in the PRAMP Committee.
- Some organizations, such as the AER and Alberta Health Services, may only be able to fill a guest role, rather than a voting position.

Action – Karla will inform Tervita how many people will need PPE for the Tervita tour by June 15.

7. Not-for-profit Society Expectations for PRAMP Members, Directors and Officers

- Draft expectations for the roles were provided to participants prior to the meeting.
- All are asked to review the draft role descriptions and contact Karla with any questions or comments. The Board of Directors will finalize the role descriptions.

8. Round Table Updates

- A camera was installed at 986b on June 8, 2016.
- Maxxam is calibrating the 842b and 986b units this week.

9. Next Meetings

- June 20 – Meeting in Peace River as a launch for the new not-for-profit society, and a tour of the Tervita site.
- Additional meetings will be determined by the Board of Directors.

ACTION ITEM LOG

Action Item Number	Action Item Description	Status
New Action Items		
2016-06-01	Anthony will determine if the January canister results from the Reno station can be shared with the PRAMP Committee. He will also confirm the date of the last quarterly report for the Reno station.	NEW
2016-06-02	Karla will inform the Industry Steering Committee that there may be a need for the PRAMP Committee to seek an independent legal review of the contract with AEMERA/AEP. Funds would be needed for the legal review.	NEW
2016-06-03	The industry AQWG will look into an approach to keep the Committee informed about investigations into possible sources for canister events until a Program Coordinator is hired.	NEW
2016-06-04	Karla will contact the AAC to pursue membership for the PRAMP Committee.	NEW
2016-06-05	Karla will inform Tervita how many people will need PPE for the Tervita tour by June 15.	NEW
		NEW
		NEW
Ongoing Action Items		
2015-09-03	Mike will provide another draft of the monthly report for the next meeting, based on the current month's data.	
2015-10-01	Mike will ensure that the 99 th percentile explanation on the AER Dashboard indicates that it is not a health-related indicator.	
2015-12-13	Wally, Mike and Reid will develop information as an alternative option to illustrate how the data results have changed over time. The targets and reporting will be discussed at the January 28 Committee meeting.	
2016-01-01	Mike will look into how the AER complaint information can be shared with industry and others on the PRAMP Committee in a timely way.	
2016-01-03	Karla will bring forward an agenda item at a future meeting to discuss communication protocols for the PRAMP Committee with the media and other parties outside the Committee	
2016-01-16	Stephanie will look into the status and timing of the contract with Maxxam for 986b and 842b.	
2016-02-03	ALL – Each sector (Industry, Government and Community) will identify a Chair for their sector.	
2016-03-04	AQWG and AER will have further discussion about what information could be collected and tracked for canister events.	
2016-03-05	Mike will look into the monitoring that has been done and provide an update to the Woodland Cree and the PRAMP Committee.	
2016-04-03	The Industry AQWG will review the AMD, make inquiries to AEP or AEMERA as needed and prepare a response to AEMERA for the one remaining audit finding.	
2016-05-07	Allison and Mike will determine how the Shell PRC network can be tied into the PRAMP program, including sharing the real-time data and approach for any EPEA-related changes.	
Parked Action Items		
2016-01-05	The AQWG will work with AEMERA to implement the sampling program and to address the question of whether the background is different at the three monitoring stations. <i>(To be addressed in 2017 following the completion of the background sampling program)</i>	
2015-09-02	Anthony will look into obtaining a chromatogram and retention times for the VOCs, TRS and THC. <i>(May no longer be needed?)</i>	

Completed Action Items		
2016-05-01	All are asked to provide any further comments on the report to Mike by the morning of May 16. Mike will compile the comments received and arrange a meeting with Matrix Solutions for the week of May 16. <i>Done</i>	COMPLETED
2016-05-02	Karla and Brenda Barber will prepare and submit a final version of the bylaws and the documents required to become a not-for-profit society. <i>Submitted on June 3</i>	COMPLETED
2016-05-03	Karla will share the Code of Conduct with the Industry Steering Committee for their information. <i>Done</i>	COMPLETED
2016-05-04	Anthony will talk with Maxxam to find out what would be involved in re-establishing a station at Reno, and whether recent learning about wind patterns would influence the site location. Access to power is a key factor in determining location. <i>Done</i>	COMPLETED
2016-05-05	Karla will bring an agenda item to the June meeting to consider whether the PRAMP Committee will join the Alberta Airsheds Council. <i>Done</i>	COMPLETED
2016-05-06	Mike will look into any further steps that the AER may take with Tervita. <i>Done</i>	COMPLETED
2016-05-08	Doug will talk with Tervita about a possible tour for the PRAMP Committee on June 20. <i>Done</i>	COMPLETED