



Peace River Area Monitoring Program (PRAMP) Committee

May 12, 2016

1:00pm to 3:00pm

By teleconference

Meeting Notes

Attendees:

Name	Sector Group	Organization
Doug Dallyn	Public	
Mark Roberts	Public/Municipal	MD of Smoky River
Reid Glenn	Public	
Yan Liu	Government of Alberta (GOA)	Alberta Environment and Parks
Bob Myrick	GOA	AEMERA
Krista Park	GOA	Alberta Health Services
Mike Zelensky	GOA	Alberta Energy Regulator
Allison Fisher	Industry	Shell
Anthony Traverse	Industry	Baytex
Karla Reesor		Moving Forward (facilitator)
Brenda Barber		

These notes are provided as a summary of discussions of the PRAMP Committee. The views and ideas noted do not necessarily reflect the perspective of each Committee member. Decisions are taken by consensus.

1. Review Agenda

- Participants confirmed the agenda.

2. Approve Meeting Notes

- Participants approved the revised meeting notes from April 18, 2016.

3. Recent Air Monitoring Data

- Yan provided updated information on THC levels and complaints for March 2016.
- Maxxam has changed to a new system for the quality assurance and quality control (QA/QC) process and it was noted that there were some anomalies in the data. As a result, Maxxam provided new versions of some reports when the issues were corrected.

- The Three Creeks 842b station has had some high spikes in the data, and the non-methane was virtually zero at those points. The AER discussed the calibrations with Maxxam and confirmed that the equipment is being calibrated properly.

4. PRAMP Annual Review

- A draft Annual Review report was prepared by Matrix Solutions and provided to the PRAMP Committee prior to the meeting.
- Key changes that the PRAMP Committee would like to see in the report include:
 - More discussion about the meaning of the data rather than just a presentation of the data.
 - More context for the work (e.g., an explanation of air quality and air monitoring fundamentals, the substances of concern with respect to odours, how the analysis meets the project objectives) and an executive summary.
 - Explanations for wind and pollution roses, and more user-friendly presentation of the roses.
 - Explanations for and clear, consistent labelling of graphs.
 - Study conclusions should be expanded for the Committee to be able to consider next steps, e.g., to determine if the right compounds are being monitored and if the stations are in the right place.
- The scope of work for the annual review included only 2014 and 2015 Peace River data. However, showing Peace River data in comparison to only one year of data for all stations in the Province does not portray the successful changes in the Peace River Area over the past few years. The Committee agreed that if provincial comparisons will be included in the report, some past years of data should also be included so that the changes and improvements in the area are illustrated.
- It was noted that Alberta Health would be doing a separate assessment using Alberta Health parameters following the completion of the Annual Review.
- The spreadsheets of data used in the report will be available for further study.

Action – All are asked to provide any further comments on the report to Mike by the morning of May 16. Mike will compile the comments received and arrange a meeting with Matrix Solutions for the week of May 16.

5. PRAMP Committee Bylaws and Next Steps

- Revised draft bylaws were provided in advance of the meeting.
- The Committee members were satisfied with the revised bylaws and no further changes were proposed.
- Five founding members of the Committee need to sign the document and the bylaws, and the five people will be named as the first five members of the group.
- The following people agreed to sign the bylaws and the application form: Allison Fisher, Anthony Traverse, Krista Park, Doug Dallyn and Reid Glenn.

Action – Karla and Brenda Barber will prepare and submit a final version of the bylaws and the documents required to become a not-for-profit society.

6. PRAMP Code of Conduct

- A revised Code of Conduct was provided to the Committee, and no further comments were received.

Action – Karla will share the Code of Conduct with the Industry Steering Committee for their information.

7. Round Table Updates

AEMERA

- A Transition Committee is in place to determine how to bring AEMERA staff into AEP.
- The transition to AEP is anticipated to be in place by June 30, 2016.
- AEMERA has approved funding for the PRAMP Committee. An amount of \$995,450 has been approved for April 1, 2016 to March 31, 2017 and further details will follow.
- The Committee expressed their appreciation to Bob for his efforts in supporting the PRAMP funding.
- The PRAMP Committee will need to submit a budget application each year and it was suggested that the budget be provided to AEP in September.
- AEMERA is in the process of taking background samples at the 986b station; the Mobile Air Monitoring Laboratory (MAML) was going to be deployed in the Reno area, however, the MAML was called away to a fire region.
 - The background sampling is being funded directly by AEMERA and will be done on a quarterly basis.

Action – Anthony will talk with Maxxam to find out what would be involved in re-establishing a station at Reno, and whether recent learning about wind patterns would influence the site location. Access to power is a key factor in determining location.

Action – Karla will bring an agenda item to the June meeting to consider whether the PRAMP Committee will join the Alberta Airsheds Council.

Further follow up with Tervita

- Tervita may provide more information to the Industry Steering Committee.

Action – Mike will look into any further steps that the AER may take with Tervita.

PRAMP Committee Meeting in Peace River

- The Committee members agreed it would be beneficial to have a face-to-face meeting in Peace River for the PRAMP Committee to launch the new not-for-profit society. A tour of the Tervita facility could be arranged at the same time.
- A date of June 20 was proposed as a tentative meeting day. The date will be confirmed as soon as possible and will depend on the likelihood that not-for-profit status is achieved by that date.

Other items

- Yan noted that she would be working in a different department for the next year and that Kayedon Wilcox would be the primary AEP representative for the PRAMP Committee. The Committee thanked Yan for her contributions to the Committee.
- Shell will be rolling its PRC station and 12-passive network into the PRAMP program, and will provide access to the PRC data. Some updates to the Shell EPEA approval for PRC may be required to enable this switch over.

Action – Allison and Mike will determine how the Shell PRC network can be tied into the PRAMP program, including sharing the real-time data and approach for any EPEA-related changes.

8. Next Meetings

- June 9 – 1:00pm to 3:00pm
- June 20 – Tentative meeting in Peace River as a launch for the new not-for-profit society, and for a tour of the Tervita site.

Action – Doug will talk with Tervita about a possible tour for the PRAMP Committee on June 20.

ACTION ITEM LOG

Action Item Number	Action Item Description	Status
New Action Items		
2016-05-01	All are asked to provide any further comments on the report to Mike by the morning of May 16. Mike will compile the comments received and arrange a meeting with Matrix Solutions for the week of May 16.	NEW
2016-05-02	Karla and Brenda Barber will prepare and submit a final version of the bylaws and the documents required to become a not-for-profit society.	NEW
2016-05-03	Karla will share the Code of Conduct with the Industry Steering Committee for their information.	NEW
2016-05-04	Anthony will talk with Maxxam to find out what would be involved in re-establishing a station at Reno, and whether recent learning about wind patterns would influence the site location. Access to power is a key factor in determining location.	NEW
2016-05-05	Karla will bring an agenda item to the June meeting to consider whether the PRAMP Committee will join the Alberta Airsheds Council.	NEW
2016-05-06	Mike will look into any further steps that the AER may take with Tervita.	NEW
2016-05-07	Allison and Mike will determine how the Shell PRC network can be tied into the PRAMP program, including sharing the real-time data and approach for any EPEA-related changes.	NEW
2016-05-08	Doug will talk with Tervita about a possible tour for the PRAMP Committee on June 20.	NEW
Ongoing Action Items		
2015-09-03	Mike will provide another draft of the monthly report for the next meeting, based on the current month's data.	
2015-10-01	Mike will ensure that the 99 th percentile explanation on the AER Dashboard indicates that it is not a health-related indicator.	

2015-12-13	Wally, Mike and Reid will develop information as an alternative option to illustrate how the data results have changed over time. The targets and reporting will be discussed at the January 28 Committee meeting.	
2016-01-01	Mike will look into how the AER complaint information can be shared with industry and others on the PRAMP Committee in a timely way.	
2016-01-03	Karla will bring forward an agenda item at a future meeting to discuss communication protocols for the PRAMP Committee with the media and other parties outside the Committee	
2016-01-16	Stephanie will look into the status and timing of the contract with Maxxam for 986b and 842b.	
2016-02-03	ALL – Each sector (Industry, Government and Community) will identify a Chair for their sector.	
2016-03-04	AQWG and AER will have further discussion about what information could be collected and tracked for canister events.	
2016-03-05	Mike will look into the monitoring that has been done and provide an update to the Woodland Cree and the PRAMP Committee.	
2016-04-03	The Industry AQWG will review the AMD, make inquiries to AEP or AEMERA as needed and prepare a response to AEMERA for the one remaining audit finding.	
Parked Action Items		
2016-01-05	The AQWG will work with AEMERA to implement the sampling program and to address the question of whether the background is different at the three monitoring stations. <i>(To be addressed in 2017 following the completion of the background sampling program)</i>	
2015-09-02	Anthony will look into obtaining a chromatogram and retention times for the VOCs, TRS and THC. <i>(May no longer be needed?)</i>	
Completed Action Items		
2016-04-01	Mike will contact Tervita to inquire about changes in the scrubbers that may have had an impact on the NMHC levels. <i>Response provided</i>	
2016-04-02	Karla will include an item on the May meeting agenda for background methane levels.	
2016-04-04	Mark will confirm that the MD of Smoky River has no remaining concerns with the draft bylaws.	
2016-04-05	Karla will investigate the next steps for finalizing the bylaws and keep the Committee informed.	
2016-04-06	Karla will prepare a revised draft Code of Conduct to reflect the Committee discussion, and will share the Code with the Committee and with the Industry Steering Committee for their information. <i>Provided to PRAMP and will be shared with ISC at the next meeting</i>	