



**Peace River Area Monitoring Program (PRAMP) Committee**  
**February 11, 2016**  
**1:00pm to 3:45pm**  
**By teleconference and Lync**

**Meeting Notes**

**Attendees:**

<b>Name</b>	<b>Sector Group</b>	<b>Organization</b>
Susan Thompson	Government	Constituency Office for Deputy Speaker Debbie Jabbour MLA Peace River (For Agenda Item #2)
Doug Dallyn	Public	
Mark Roberts	Public/Municipal	MD of Smoky River
Adèle Parker	Municipal	Town of Falher
Reid Glenn	Public	
Yan Liu	Government	Alberta Environment and Parks
Kayedon Wilcox	Government	Alberta Environment and Parks
Krista Park	Government	Alberta Health Services
Mike Zelensky	Government	Alberta Energy Regulator
Al Duben	Government	Alberta Energy Regulator
Darcy Allen	Government	Alberta Energy Regulator
Bob Myrick	Government	AEMERA
Lesley Hoven	Industry	Shell
Anthony Traverse	Industry	Baytex
Court Sandau	Industry	Baytex
Stephanie Neilson	Industry	Murphy
Karla Reesor		Moving Forward (facilitator)

***These notes are provided as a summary of discussions of the PRAMP Committee. The views and ideas noted do not necessarily reflect the perspective of each Committee member. Decisions are taken by consensus.***

**1. Review Agenda**

- Participants confirmed the agenda.

**2. Approve Meeting Notes**

- Participants approved the revised meeting notes from January 28, 2016.

### 3. Engaging with Deputy Speaker and Peace River MLA Debbie Jabbour

- Susan Thompson, Constituency Assistant, joined the PRAMP Committee meeting to hear an update from the Committee and to discuss how the PRAMP Committee could keep the MLA informed about PRAMP activities.
- It was noted that current priorities for the PRAMP Committee include: conducting an annual review of the 2014/2015 data, securing funding from AEMERA and improving communications with the community.
- The constituency office receives inquiries from residents and the MLA wants to stay informed to be able to assist residents and to support the PRAMP Committee.
- PRAMP data is currently available on the Northern Sunrise County website and it would be helpful to provide additional information to the MLA and the public.
- A request was made for the PRAMP Committee to designate a liaison for the MLA's office.
- Government of Alberta representatives on the Committee also have discussions within their departments and provide briefings to their Ministers.
- The MLA's office works closely with the Minister of Energy's office.
- The MLA has direct contacts with the companies operating in the area, and those are important relationships as well.
- The MLA would like to understand the improvements in air quality that have occurred, as well as issues that arise.
- The MLA wants to be able to support the Committee and to do that she needs to understand the issues.
- The MLA's office would like to keep the dialogue open and explore opportunities for collaboration and cooperation with the PRAMP Committee.

#### PRAMP Committee Discussion:

- Sharing meeting notes with the MLA's office would offer some information about current PRAMP discussions. It may also be helpful for the MLA to have a meeting with the PRAMP Committee to talk about the history and context for air monitoring in the Peace River area.
- **No concerns were expressed about sharing approved meeting notes with the MLA or with the public. Going forward, the Committee agreed that approved meeting notes would be made available to the MLA and the public.**
- At the next PRAMP Committee meeting, participants will identify Co-Chairs for their sectors – Industry, Government and Community so that there is a clear point of contact for the PRAMP Committee.

**Action – Karla will inform the MLA's Constituency Office that approved PRAMP Committee meeting notes will be shared with the Constituency Office, and she will advise them that Co-Chairs will be identified shortly for the Committee.**

**Action – Karla will contact Northern Sunrise County to determine if PRAMP Committee meeting notes can be shared on the County website.**

**Action – ALL – Each sector (Industry, Government and Community) will identify a Chair for their sector.**

#### 4. Recent Air Monitoring Data

- An example of how canister analysis information could be shared with the Committee and the public was provided by industry prior to the meeting. The example was provided in response to the need for more information to be provided to the community.
- Comments were raised about the canister information portrayed in the sample figures.
  - Residents are concerned about the potential cumulative effects of chemicals.
  - Providing information just for the one-hour canister sample is not necessarily representative of the elevated compound event.
  - The intention is for Alberta Health to provide information on health impacts and so it may not be appropriate to also show health thresholds on canister figures.
  - Information about operational events that could be triggering the canister would help to support the canister analysis.
  - Canister data needs to be considered along with the continuous data and the purpose for providing the data should be clear.
- A resident noted that their mandate on the Committee is to work toward collecting data that can be used for health analysis, not to do the analysis.
- It was also noted that the mandate for the PRAMP Committee includes “Verify that air quality is at acceptable levels and that emissions residents are exposed to are below toxic thresholds”.
- Since Alberta Health is already working on the health thresholds, it may be preferred to provide the figures without including the health thresholds.
- Industry representatives are asked to inquire about upsets or operations that could result in a canister event.
- Not all potential emitters in the region are currently expected to participate in the air monitoring work and this results in a gap for the monitoring efforts.

**Action – Industry and AER representatives will consider whether information can be provided that would help to meet the needs of residents for timely information about canister events, including providing information about upsets or operations that could result in a canister event.**

**Action – AER will look into the options for approaching Tervita to be involved in the air monitoring work.**

#### 5. Responding to Community Concerns

- AER staff provided an overview of the steps being taken to address the concerns raised by the community at the Committee meeting on January 28, 2016.
- The AER Slave Lake field office is looking into the air monitoring needs from the Woodland Cree First Nation.

- AER staff visited the Three Creeks 986b station and met with the operator. The instructions in the trailer are clear and measures have been put in place to minimize the likelihood of errors.
- AER staff asked to be contacted if the operators have questions about procedures.
- If the procedures are not followed in future, then the PRAMP Committee will need to look at whether other operators can provide better service.
- Air monitoring data will also be available on the AEP website, and the AEMERA data warehouse. The information on the AEP website will be more user friendly than the information currently available on the public profile for Site Analyst.
- Industry representatives and AER staff are working with Maxxam regarding alarms.
- The AER protocol for odour complaints has been discussed with the Northern Sunrise County CAO and Reeve to address any questions.

**Action – The AQWG will review the canister protocol to determine if further training or information is needed for the field staff to properly change triggered canisters and to be aware of any issues with the canisters (e.g. changes in pressure).**

#### **6. Selecting a Contractor for the PRAMP Annual Review**

- Five proposals were received to prepare the Annual Review. A summary of the proposals was provided to the Committee.

**Action – Mike will send the Request for Proposals to the Committee and the two leading proposals to Krista, Doug, Mark and Yan.**

- AEMERA is considering whether it is able to fund the Annual Review. If AEMERA is not able to fund it, a request will be made to the Industry Steering Committee.

#### **7. PRAMP Bylaws**

- The discussion on bylaws was deferred to the next meeting.

#### **8. Round Table Updates**

- The Industry Steering Committee suggested that the PRAMP Committee develop a Code of Conduct. The PRAMP Committee agreed that a Code of Conduct could help to bring more clarity to expectations for participation on the Committee. Karla is preparing a draft and will share it with the Committee for discussion and a consensus-based decision.
- It was noted that PRAMP Committee members may have different views on what information from Committee discussions is expected to remain within the Committee, and what should be shared more broadly. It was agreed that Committee members are encouraged to discuss the work of the PRAMP Committee with members of their sector group and to bring input back to the Committee. Information that is intended for the use of the Committee only will be clearly marked as such. .

## 9. Next Meetings

- February 25 – 1:00pm to 3:00pm
- March 10 and 24 – 1:00pm to 3:00pm

## ACTION ITEM LOG

Action Item Number	Action Item Description	Status
<b>New Action Items</b>		
2016-02-01	<b>Karla</b> will inform the MLA's Constituency Office that approved PRAMP Committee meeting notes will be shared with the Constituency Office, and she will advise them that Co-Chairs will be identified shortly for the Committee.	<b>NEW</b>
2016-02-02	<b>Karla</b> will contact Northern Sunrise County to determine if PRAMP Committee meeting notes can be shared on the County website.	<b>NEW</b>
2016-02-03	<b>ALL</b> – Each sector (Industry, Government and Community) will identify a Chair for their sector.	<b>NEW</b>
2016-02-04	<b>Industry</b> and <b>AER</b> representatives will consider whether information can be provided that would help to meet the needs of residents for timely information about canister events, <b>including providing information about upsets or operations that could result in a canister event.</b>	<b>NEW</b>
2016-02-05	<b>AER</b> will look into the options for approaching Tervita to be involved in the air monitoring work.	<b>NEW</b>
2016-02-06	The <b>AQWG</b> will review the canister protocol to determine if further training or information is needed for the field staff to properly change triggered canisters and to be aware of any issues with the canisters (e.g. changes in pressure).	<b>NEW</b>
2016-02-07	<b>Mike</b> will send the Request for Proposals to the Committee and the two leading proposals to Krista, Doug, Mark and Yan	<b>NEW</b>
<b>Ongoing Action Items</b>		
2015-09-02	<b>Anthony</b> will look into obtaining a chromatogram and retention times for the VOCs, TRS and THC.	
2015-09-03	<b>Mike</b> will provide another draft of the monthly report for the next meeting, based on the current month's data.	
2015-10-01	<b>Mike</b> will ensure that the 99 <sup>th</sup> percentile explanation on the AER Dashboard indicates that it is not a health-related indicator.	
2015-12-03	<b>Karla</b> will talk with AER staff about how to define the location covered by the PRAMP in the bylaws.	
2015-12-09	<b>Mike</b> will check on the option to have reference to AER Directive in the bylaws as a way to define the geographic area.	
2015-12-13	<b>Wally, Mike</b> and <b>Reid</b> will develop information as an alternative option to illustrate how the results have changed over time. The targets and reporting will be discussed at the January 28 Committee meeting.	
2016-01-01	<b>Mike</b> will look into how the AER complaint information can be shared with industry and others on the PRAMP Committee in a timely way.	
2016-01-03	<b>Karla</b> will bring forward an agenda item at a future meeting to discuss communication protocols for the PRAMP Committee with the media and other parties outside the Committee	
2016-01-05	The <b>AQWG</b> will work with <b>AEMERA</b> to implement the sampling program and to address the question of whether the background is different at the three monitoring stations.	

<b>2016-01-06</b>	<b>Karla</b> will look into options and will also talk to Maxxam and AEMERA to see if they have suggestions for file storage and access for the PRAMP Committee.	
<b>2016-01-16</b>	<b>Stephanie</b> will look into the status and timing of the contract with Maxxam for 986b and 842b.	
<b>2016-01-12</b>	<b>Yan</b> will look into options for portraying the NMHC for canister events.	
<b>Parked Action Items</b>		
<b>Completed Action Items</b>		
<b>2016-01-04</b>	<b>Mike</b> will prepare and send the request for proposals for the annual review to the five potential contractors by January 20. <i>Done – proposals received</i>	
<b>2015-05-04</b>	<b>Stephanie</b> will ask Shawn Miner to provide the 986b and 842b data to the ESRD website. ( <a href="http://www.airquality.alberta.ca">www.airquality.alberta.ca</a> ) <i>Work is in progress</i>	
<b>2016-01-09</b>	<b>Karla</b> will prepare another version of the bylaws that shows all the proposed changes from each organization and will distribute the version to the Committee. <i>Provided to Committee 3Feb2016</i>	
<b>2016-01-13</b>	<b>Mike</b> will develop a list of change requests for the Maxxam monthly reports and also for canister trigger reports. <i>Done</i>	
<b>2016-01-14</b>	<b>Karla</b> will prepare a list of the canister events and the analysis that was done for all three stations for Q4 in 2015. <i>Provided to Committee 11Feb2016</i>	
<b>2016-01-15</b>	<b>Karla</b> will add an agenda item to the next meeting to discuss the Maxxam Annual Reports for each station. <i>On agenda for 11Feb2016</i>	
<b>2016-01-17</b>	<b>Karla</b> will work with industry and AER to discuss options for addressing the community concerns and bring possible solutions to the next Committee meeting. <i>Info provided at 11Feb2016 meeting</i>	
<b>2016-01-18</b>	<b>AER</b> will provide an update to the PRAMP Committee following the next visit to the region by the AER staff. <i>Update provided at 11Feb2016 meeting</i>	
<b>2016-01-19</b>	<b>AER</b> will have a discussion with Slave Lake field center to find out how complaints have been handled and to make sure the correct protocol is being followed. <i>Update provided at 11Feb2016 meeting</i>	
<b>2016-01-20</b>	<b>Karla</b> will provide the 2014 canister analysis files to Mike. <i>Provided by Yan</i>	